



# Kin Kora State School

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## ENROLMENT AGREEMENT

**Student Name:** \_\_\_\_\_ **Class:** \_\_\_\_\_

This enrolment agreement sets out the responsibilities of the student, parents or carers and the school staff about the education of students enrolled at Kin Kora State School.

### Responsibility of student to:

- attend school on every school day for the educational program in which they are enrolled, on time, ready to learn and take part in school activities
- act at all times with respect and show tolerance towards other students and staff
- work hard and comply with requests or directions from the teacher and principal
- abide by school rules as outlined in the school's Responsible Behaviour Plan for Students, including not bringing items to school which could be considered as weapons (e.g. dangerous items such as knives)
- meet homework requirements and wear school's uniform
- respect the school property.

### Responsibility of parents to:

- ensure your child attends school on every school day for the educational program in which they are enrolled
- attend open meetings for parents
- let the school know if there are any problems that may affect your child's ability to learn
- ensure your child completes homework regularly in keeping with the school's homework policy
- inform school of student absences and reasons for absences in a timely manner
- treat school staff with respect
- support the authority of school staff thereby supporting their efforts to educate your child and assist your child to achieve maturity, self-discipline and self-control
- not allow your child to bring dangerous or inappropriate items to school
- abide by school's instructions regarding access to school grounds before, during and after school hours
- advise Principal if your student is in the care of the State
- keep school informed of any changes to student's details, such as student's home address and phone number
- policy regarding access to school grounds before, during and after school hours
- make restitution for any items intentionally damaged or damaged as a result of student conduct.

### Responsibility of school to:

- design and implement engaging and flexible learning experiences for individuals and groups
- inform parents and carers regularly about how their children are progressing
- design and implement intellectually challenging learning experiences which develop language, literacy and numeracy
- create and maintain safe and supportive learning environments
- support personal development and participation in society
- foster positive and productive relationships with families and the community
- inform students, parents and carers about what the teachers aim to teach the students each term
- teach effectively and to set the highest standards in work and behaviour
- clearly articulate the school's expectations regarding the Responsible Behaviour Plan for Students and the school's Dress Code policy
- ensure that parents and carers are aware that the school does not have personal accident insurance cover for students

- advise parents and carers of extra-curricular activities operating at the school in which their child may become involved (for example Program of Chaplaincy Services, sports programs)
- set, mark and monitor homework regularly in keeping with the school's homework policy
- contact parents and carers as soon as is possible if the school is concerned about the child's school work, behaviour, attendance or punctuality
- deal with complaints in an open, fair and transparent manner in accordance with departmental procedure, Complaints Management – State Schools
- treat students and parents with respect .

### **Internet, Intranet, Extranet & Email access**

I understand that the Internet can provide students with valuable learning experiences and give them their own personal email account. I give permission for my child/ren to access the Internet under the school rules.

#### **I understand that my child is expected to:**

- use the Internet only for educational purposes
- not look for anything illegal, dangerous or offensive
- If they accidentally come across something that is illegal, dangerous or offensive, they will: (a) clear any offensive information from my screen; and (b) immediately inform my teacher
- not reveal any home addresses or phone numbers
- not use the Internet to annoy or offend anyone else.

I understand that if the school determines that these rules are broken, appropriate action will be taken including loss of Internet access.

Yes  No

### **Excursions**

I give my permission for my child/ren to participate in activities/excursions which commence after 9:00am and return to school before 3:00pm. I understand that should my child be a danger to others or themselves, they may not be permitted to attend off-site school activities.

Yes   No

### **Please tick each box below to indicate understanding**

**I accept the rules and regulations of the Kin Kora State School as stated in the school policies that have been provided to me as follows:**

- Responsible Behaviour Plan for Students (*Provided to parent in Enrolment Pack Information Booklet with website link*)
- Appropriate Use of Mobile Telephones and other Electronic Equipment by Students (*In Information Booklet Appendix 1 in Responsible Behaviour Plan*)
- Student Uniform - Dress Code (*In Information Booklet*)
- Homework Policy (*In Information Booklet with website link*)
- Student usage of Internet, Intranet, Extranet, Email access, Mobile Phone Policy (*noted above*)
- Attendances/Absences (*In Information Booklet*)
- School Excursions (*In Information Booklet*)
- Complaints Management Procedure (*In Information Booklet with website link*)
- Religious Instruction in School Hours (*In Information Booklet*)

**I acknowledge that the above information about the school's current programs and services has been explained to me.**

X

Parent / Carer Signature

X

Principal / School Representative Signature  
(Confirming clarification after any questions)

X

Dated