



BYOx Charter Information

Kin Kora State School Parent Handbook 2025





Kin Kora State School's BYOx Vision and Purpose

Years 4 - 6 BYODx Program:

Kin Kora State School's Bring Your Own Device iPad (BYODx) program pioneers a transformative educational journey where students and educators collaborate to cultivate 21st-century skills, foster digital innovation, and nurture a culture of inclusivity and wellbeing.

Our Teaching and Learning Vision:

Kin Kora State School's teaching and learning vision:

- A teaching pedagogy based on individual pathways for each student. Teachers guide, support and facilitate students in their learning. Teachers also encourage students to demonstrate accountability for their learning through discussions of their learning goals and achievements.
- A focus on using Information and Communication Technology (ICT) to enhance the learning process where it is most appropriate.
- Rigorous, on-going student assessment based on demonstrated consistent learning achievements in a variety of settings and over time.
- High standards in literacy and numeracy across all 8 key learning areas.
- Students who value lifelong learning and are engaged in a global community.
- Strong links between home, school and the wider community.

Purpose Statement:

At Kin Kora State School, our purpose is to cultivate a holistic educational environment where every student thrives. Through the BYODx program, we aim to equip learners with essential 21st-century skills, including critical thinking, communication, and digital literacy. By embracing digital innovation and inclusive practices, we foster a culture of collaboration, diversity, and wellbeing, preparing our students to excel in an ever-evolving world.

The Kin Kora State School BYO iPad Program:

- Enables personalisation of student learning through access to rich learning resources.
- Best facilitates the development of knowledge and skills necessary for the 21st century workforce, including digital-age literacy, innovative and creative thinking, effective communication and high productivity.
- Allows continuous access to educational materials allowing learning efficiency to happen anywhere, anytime.
- Provides an engaging, interactive environment for learning.
- Strengthens links between home and school, giving parents the opportunity to see, every day, what their child is learning at school and have relevant, timely, accurate and quality conversations around student learning and progress.

"Shaping successful and confident learners together"





Kin Kora State School's BYOx Vision and Purpose

The advantages of using the iPad include:

- Access knowledge and information through the vast range of content and creation apps (many of which are free) to support student learning.
- Access to a wealth of information on the Internet when they need it (using the speak ability via settings to read text for those students in the lower year levels or students with lower literacy levels than their peers) through wireless connectivity.
- Access to rich media including digital stories, image and video.
- Increased productivity through quick loading of apps and quick response of the iPad.
- The iPad's operating system is very reliable, ensuring maximum up-time.
- Provides simple yet sophisticated text, audio and video-based communication facilities for collaboration with peers, teachers and experts in a local, national or global context.
- Ability to personalise learning and provide work targeted at the correct level for students.
- High student engagement both independently and collaboratively.

"Shaping successful and confident learners together"





Kin Kora State School's Information for Students and their Parents about Acceptable Usage

Acceptable device use

Students must follow the school rules when using their iPad:

- Be Safe
- Be Respectful
- Be Responsible
- Be a Learner

Students must comply with the [Acceptable Use of the Department's Information, Communication and Technology \(ICT\) Network and Systems](#).

Communication through internet and online communication services must also comply with the department's [Code of School Behaviour](#) and the [Kin Kora State School Code of Conduct](#) for Students available on our school website.

Examples of acceptable use includes:

- Engagement in class work and assignments set by teachers
- Developing appropriate 21st Century knowledge, skills and behaviours
- Authoring text, artwork, audio and visual material for publication on the Intranet or Internet for educational purposes as supervised and approved by school staff
- Conducting general research for school activities and projects
- Communicating or collaborating with other students, teachers, parents, caregivers or experts as part of
- Assigned school work
- Accessing online references such as dictionaries, encyclopaedias, etc.
- Ensuring the device is fully charged before bringing it to school to enable continuity of learning

Students should be courteous, considerate and respectful of others when using their iPad.

Examples of unacceptable use includes:

- Using the device in an unlawful manner
- Downloading (or using unauthorised software for), distributing or publishing of offensive messages or pictures
- Using obscene, inflammatory, racist, discriminatory or derogatory language
- Using language and/or threats of violence that may amount to bullying and/or harassment, or even stalking
- Insulting, harassing or attacking others or using obscene or abusive language
- Deliberately wasting printing and Internet resources
- Intentionally damaging any devices, accessories, peripherals, printers or network equipment
- Committing plagiarism or violate copyright laws
- Using unsupervised internet chat
- Sending chain letters or spam email (junk mail)
- Accessing private 3G/4G networks during the school day
- Using the device's camera anywhere a normal camera would be considered inappropriate, such as in toilets
- Invading someone's privacy by recording personal conversations or daily activities and/or the further distribution (e.g. forwarding, texting, uploading, Bluetooth use etc.) of such material



Kin Kora State School's Information for Students and their Parents about Acceptable Usage

What is expected of schools when providing student's with access to ICT facilities?

Schools will provide information in relation to student access and usage of its network and reserves the right to restrict/remove student access to the intranet, extranet, internet or network facilities if parents or students do not adhere to the school's network usage and access guideline/statement.

The school will educate students on cyber bullying, safe internet and email practices and health and safety regarding the physical use of electronic devices. Students have a responsibility to incorporate these safe practices in their daily behaviour at school.

What awareness is expected of students and their parents?

Students and their parents should:

Understand the responsibility and behaviour requirements (as outlined by the school) that come with accessing the school's ICT network facilities and ensure they have the skills to report and discontinue access to harmful information if presented via the internet or e-mail.

Be aware that the ICT facilities should be utilised with good behaviour; and that students breaking these rules will be subject to appropriate action by the school. This may include restricted network access, or loss of BYO privilege, for a period as deemed appropriate by the school.

Be aware that access to ICT facilities provides valuable learning experiences, therefore giving the student educational benefits in line with the school's educational program; therefore students should have access to their iPad for school days.

Be aware that the internet gives access to information on and from a wide variety of organisations, subjects, people, places with origins from around the world. The school cannot control information accessed through the internet; and information may be accessed or accidentally displayed which could be illegal, dangerous or offensive, with or without the student's immediate knowledge.

Understand that teachers will always exercise their duty of care, but protection, mitigation and discontinued access to harmful information requires responsible use by the student.



Kin Kora State School's Information for Students and their Parents about Acceptable Usage

Internet Use at School

At school, students must agree to follow the [Acceptable Use of the Department's Information, Communication and Technology \(ICT\) Network and Systems](#) in relation to Internet Use. Internet access is provided by Education Queensland's Managed Internet Service (MIS) and provides students with Content-filtered Internet access and virus-filtered email.

MIS provides the means to filter students' access to web pages from a global level; controlled by Education Queensland and from a school level when appropriate.

Internet Use at Home

The iPads can be configured to connect to a home wireless or wired network. This configuration can be performed as with a normal iPad.

E-Mail Use

While at Kin Kora SS, students have access to a Department of Education, Training and Employment email account, which they can access from home and school for the purposes of learning. Email traffic is monitored for inappropriate use, content and language.

Digital citizenship

Students should be conscious creators of the content and behaviours they exhibit online and take active responsibility for building a positive online reputation. They should be conscious of the way they portray themselves, and the way they treat others online.

Students should be mindful that the content and behaviours they have online are easily searchable and accessible. This content may form a permanent online record into the future.

Interactions within digital communities and environments should mirror normal interpersonal expectations and behavioural guidelines, such as when in a class or the broader community.

Parents are requested to ensure that their child understands this responsibility and expectation.



Kin Kora State School's Information for Students and their Parents about Acceptable Usage

Cybersafety

If a student believes they have received a virus, spam (unsolicited email), or they have received a message or other online content that is inappropriate or makes them feel uncomfortable, they must inform their teacher, parent or caregiver as soon as is possible.

Students must never initiate or knowingly forward emails, or other online content, containing:

- A message sent to them in confidence
- A computer virus or attachment that is capable of damaging the recipients' computer
- Chain letters or hoax emails
- Spam (such as unsolicited advertising).

Students must never send, post or publish:

- Inappropriate or unlawful content which is offensive, abusive or discriminatory
- Threats, bullying or harassment of another person
- Sexually explicit or sexually suggestive content or correspondence
- False or defamatory information about a person or organisation.

Parents, caregivers and students are encouraged to read the department's [Cybersafety and Cyberbullying guide for parents and caregivers](#).

Web filtering

The internet has become a powerful tool for teaching and learning, however students need to be careful and vigilant regarding some web content. At all times students, while using ICT facilities and devices, will be required to act in line with the requirements of the Code of School Behaviour and any specific rules of the school. To help protect students (and staff) from malicious web activity and inappropriate websites, the school operates a comprehensive web filtering system. Any device connected to the internet through the school network will have filtering applied.



Kin Kora State School's Information for Students and their Parents about Acceptable Usage

Privacy and confidentiality

Students must not use another student or staff member's username or password to access the school network or another student's device, including not trespassing in another person's files, home drive, email or accessing unauthorised network drives or systems.

Additionally, students should not divulge personal information via the internet or email, to unknown entities or for reasons other than to fulfil the educational program requirements of the school. It is important that students do not publish or disclose the email address of a staff member or student without that person's explicit permission.

Students should also not reveal personal information including names, addresses, photographs, credit card details or telephone numbers of themselves or others. They should ensure that privacy and confidentiality is always maintained.

Intellectual property and copyright

Students should never plagiarise information and should observe appropriate copyright clearance, including acknowledging the original author or source of any information, images, audio etc. used. It is also important that the student obtain all appropriate permissions before electronically publishing other people's works or drawings.

The creator or author of any material published should always be acknowledged. Material being published on the internet or intranet must have the approval of the principal or their delegate and have appropriate copyright clearance.

Monitoring and reporting

Students should be aware that all use of internet and online communication services can be audited and traced to the account of the user.

All material on the device is subject to audit by authorised school staff. If at any stage there is a police request, the school may be required to provide the authorities with access to the device and personal holdings associated with its use.

Misuse and breaches of acceptable usage

Students should be aware that they are held responsible for their actions while using the internet and online communication services. Students will be held responsible for any breaches caused by other person(s) knowingly using their account to access internet and online communication services.

The school reserves the right to restrict/remove access of personally owned mobile devices to the intranet, internet, email or other network facilities to ensure the integrity and security of the network and to provide a safe working and learning environment for all network users. The misuse of personally owned mobile devices may result in disciplinary action which includes, but is not limited to, the withdrawal of access to school supplied services.



Kin Kora State School's General Care

General Care (Students are responsible for the general care of the iPad)

General Precautions

- It is recommended that food or drink should not be next to your iPad when in use.
- Cords, cables, and removable storage must be inserted into, and removed from the iPad carefully.
- Students should never carry their iPad while the screen is open, unless directed to do so by a teacher.
- The iPad should never be left in a car or any unsupervised area.
- Students are responsible for ensuring the battery is charged for school each day.

Transporting the iPad

A protective iPad carry bag has sufficient padding to protect the equipment from normal treatment and provide a suitable means for carrying the iPad within the school. The guidelines below should be followed:

- The iPad should always be within a protective case when carried.
- A waterproof sleeve is recommended to avoid the iPad getting wet (drink bottles should be kept in a different compartment in a child's backpack) and for further protection.

Screen Care

The screen can be damaged if subjected to rough treatment. They are particularly susceptible to damage from excessive pressure and can be costly to repair.

- Do not lean on the top of the iPad.
- Do not place anything near the iPad that could put pressure on the screen.
- Do not place anything in the carry case that will press against the cover.
- Clean the screen with a soft, dry cloth or anti-static cloth.





Occupational Health and Safety

Students are advised to consider the following advice when using their iPad.

- Taking regular rest breaks (at least every 20 minutes; more often if the setup is not ideal to allow muscles and vision to recuperate).
- Not using the iPad for more than 2 hours in any session.
- Working in an environment free from glare.
- Using the iPad on a desk rather than on the lap whenever possible.
- Changing the viewing angle to minimise the need to bend the neck.
- Using a chair that maintains good posture.
- Reducing the need to carry the iPad (where practicable).



Kin Kora State School's BYODx Supported Device Requirements

Item	Image
Apple iPad 10.2-inch Wi-Fi Only (10th Generation) 64GB or newer to ensure connectivity and compatibility.	
Compatible earphones (already a part of the book list)	
Case/cover or <u>Keyboard Case</u> (preferred option instead of cover for typing/keyboarding skills)	
Apple Pencil (completely optional)	

Mobile Network (3G, 4G and 5G) Connectivity

3G, 4G and 5G compatible iPads are not allowed into school.

This decision has been made to ensure that our school network is not compromised and that students are not able to access an unfiltered internet connection whilst at school. Unfortunately, there is no way to block a cellular connection from iPads with this capability. The use of a VPN is not allowed as it inhibits student access to the school network.

Security, Insurance and Finance

While the BYO iPads will be securely stored during break times, parents are encouraged to seek personal insurance. Check with your preferred insurance company (or even the iPad reseller) about your personal insurance at home and, to and from school, for your iPad.

The school cannot enter into any finance arrangements with families for the iPads.

Damage in transit

All iPads will require a protective case when being transported. This will be an additional cost but is well worth the outlay as it is the best form of insurance for iPads and will often protect the device from impacts and accidents. An additional sleeve to place the iPad cover in is also recommended.



Equipment

The device must be able to be brought to school by the student on every school day and be solely the student's to use throughout the school day. The device must meet the minimum requirements of the Device Specification available to view on the school's website. Students are responsible:

- for taking due care of their device
- for backing up all data securely. All data and resources used for school work must be backed up to another device or electronic medium accessible on demand. Students must not rely on the continued integrity of data on their device.

Use of alternate equipment and peripheral equipment

Equipment which is not in accordance with the above is not permitted for use in the Bring Your Own Device program in the absence of a separate agreement.

Students will need to bring wired headphones for specific curriculum areas and online exams such as NAPLAN Online. Students should not bring unnecessary peripheral equipment, including power chargers and cables, to school with their device. Liability for damage or loss of peripheral equipment will in all circumstances be the responsibility of the student.

Damage or loss of equipment

Students bring their own device for use at Kin Kora State School at their own risk. Kin Kora State School will not be responsible for any loss, theft or damage to the device or data stored on the device. Parents and students should consider whether their device requires insurance and whether specific accidental loss and breakage insurance is appropriate for the device.

In circumstances where a device is damaged by abuse or malicious act of another student, reimbursement may be required. The Principal will consider all the circumstances of the matter, determine whether the other student is responsible for the damage to the device and whether costs incurred in the repair of the device should be borne by the other student.

Misuse of equipment and communication systems

Standard school behaviour management procedures apply for misuse of any BYOD device. While at school, all material on the device is subject to review by school staff. Students are to connect their device to the designated wireless network only. Students are not to create, participate in, or circulate content that attempts to undermine, hack into and/or bypass the hardware and software security mechanisms that are in place.

Access and security.

Students will:

- not disable departmental settings for virus protection, or spam and ensure that communication through the internet is related to learning
- keep passwords confidential, and change them when prompted
- never allow others to use their personal network access account
- promptly tell their supervising teacher if they suspect they have received a virus, spam or a message that makes them feel uncomfortable
- never send or publish:
 - unacceptable, unlawful, offensive, abusive, threatening or discriminatory or false material;
 - or remarks about a person or the school
 - sexually explicit or sexually suggestive material or correspondence
 - false or defamatory information about a person or organisation
- ensure that personal use is kept to a minimum and internet and online communication services are generally used for genuine curriculum and educational activities. Use of unauthorised programs and intentionally downloading unauthorised software, graphics or music that is not associated with learning, is not permitted
- be aware that all use of internet and online communication services can be audited and traced to the network access accounts of specific users. Logs of network/internet activity are kept for two years and can and will be used as legal documents.

Intellectual Property and Copyright

Students will:

- never plagiarise information and will observe appropriate copyright clearance, including acknowledging the author or source of any information used
- ensure that permission is gained before electronically publishing users' works or drawings
- always acknowledge the creator or author of any material published
- ensure any material published on the internet or intranet has the approval of the principal or their delegate and has appropriate copyright clearance.

Misuse and Breaches of Acceptable Usage

Students will be aware that:

- they are held responsible for their actions while using internet and online communication services
- they are held responsible for any breaches caused by them allowing any other person to use their network access account to access internet and online communication services
- the misuse of internet and online communication services may result in disciplinary action which includes, but is not limited to, the withdrawal of access to services.



Kin Kora State School's BYOx FAQs

BYO iPad Program FAQs

Q: Why allow only iPads and no other mobile devices or laptops?

A: We believe in a consistent approach to ensure best productivity with regards to maximising student learning outcomes and providing technical support to students and parents when necessary.

Q: How much of the day will the iPads be used? Will the students still be using pencil and paper as well as handwriting?

A: Yes, students will still continue to use pencil and paper and to practise handwriting. The amount of time that students will spend on their iPad each day will vary from year level to year level, class to class, student to student and even day to day. The amount of time will also vary, based on how well the iPad, as a tool to support learning, benefits individual students.

Q: Will the iPads be managed at home or at school e.g. loading apps, updating the device?

A: The iPads will need to be managed at home however we can provide some technical support at school if the need arises. See the Kin Kora School webpage for a list of required apps. Parents can choose to load additional apps that are not necessarily required by the school, however the use of such apps that are not of educational value, will be limited at school. Also, school required apps may need a majority of a 32GB iPad's storage capacity.

Q: Will I be expected to purchase a brand new iPad and do I have to purchase from a particular store e.g. Apple?

A: No, you can choose to use an iPad that you already own or purchase a used iPad. We will not recommend a store where you can purchase an iPad. We do not endorse any one store however the Apple store can support you to setup the device. Your device needs to meet minimum requirements as stated by the school.

Q: Should we purchase a case/cover for the iPad and if so, which one should we buy?

A: Yes, a case/cover is required for your child's iPad. There are many competitively priced cases and covers on eBay or you can choose to purchase from a local store. A fully enclosed case with a clear tempered glass screen protector may be the most protective case for an iPad. We recommend that the case should protect both the front and back of the iPad. We will not recommend a store where you can purchase a case or cover. You should also consider purchasing a waterproof sleeve to put the iPad (in its case) inside e.g. wetsuit material, in case of drink spillage in your child's bag.

Q: Should we purchase a screen protector?

A: You should consider purchasing a tempered glass screen protector to help protect the iPad glass screen from damage.

Q: Will students continue to have access to computers and other technologies?

A: Yes. All students at Kin Kora State School will continue to have access to computer labs and other relevant technologies to support them with their learning.

Q: When buying a used iPad, what do I need to be aware of?

A: Every iPad has a serial number and with this number, Apple track the date and place of purchase, length of any remaining warranty, and whether it has been reported as stolen. Before buying a used iPad, it may be worthwhile noting the serial number and contacting Apple Care.

Q: Is my child required to know our Apple id and password?

A: No.



Kin Kora State School

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Principal: Mr Jorgen Neilson



28/11/2024

Dear Parents and Guardians,

I am excited to announce that our BYOD-iPad program will continue for students in Years 4, 5, and 6, starting in Term 1, 2025. Additionally, incoming Year 4 students for 2025 will now have the opportunity to participate in this program if families wish to opt in.

This initiative allows students to bring their own iPads to school, enhancing their learning experience through the integration of technology. Participation is entirely optional, and devices will not be shared with other students.

Key points to note:

- Parents can choose to register interest in the BYOD-iPad program by responding to this message.
- If you would like to opt in or receive more information about the program, please reply to this message, and we will contact you with the next steps.
- Onboarding sessions will be held during the week before school resumes, from Monday, 20th January, to Friday, 24th January 2025. Families will be able to book a time during this week to bring their child's device to school for setup and management. Details for booking will be shared closer to the date.
- No child will be disadvantaged by not participating. We are committed to ensuring that students who are not part of the BYOD-iPad program have access to one school-owned device for every three students.
- WiFi-only iPads are required for this program. iPads with 4G connectivity cannot be accepted as they pose a safety risk due to unmonitored internet access.





Recommended Device Requirements for 2025:

- Apple iPad 10.9-inch Wi-Fi Only (10th Generation) 64GB or newer to ensure compatibility and functionality.
- Compatible earphones (already included in the book list).
- Case/cover or keyboard case (keyboard cases are preferred to support typing and keyboarding skills).
- Apple Pencil (optional).

Apple recently updated their recommendations, and for 2025, they advise setting the 10th generation iPad as the minimum standard to ensure all students benefit from the most up-to-date features and compatibility with educational apps. If your child already has a 9th generation iPad, they will still be able to use this device.

This year, we have successfully enrolled 130 iPads in our BYOD-iPad program. We want to reassure parents of these students that their hard work has paid off—they do not need to re-book for 2025. These devices will remain fully functional and continue to work seamlessly at KKSS in the upcoming school year.

If you are considering purchasing an iPad for your child, the upcoming holiday season may be an excellent opportunity to do so. Some retailers may offer educational pricing for devices, making them more affordable.

Item	Image
<p>Apple iPad 10.2-inch Wi-Fi Only (10th Generation) 64GB or newer to ensure connectivity and compatibility.</p>	
<p>Compatible earphones (already a part of the book list)</p>	
<p>Case/cover or <u>Keyboard Case</u> (preferred option instead of cover for typing/keyboarding skills)</p>	
<p>Apple Pencil (completely optional)</p>	

Should you have any queries or require further information regarding the BYO-x iPad program, please do not hesitate to reach out to us. We are here to support and assist you every step of the way.

Warm regards,



Jorgen Neilson
Principal



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 Principal: Mr. Jorgen Neilson



Student ICT Use and Participation Agreement

General Use

1. I understand it is recommended that I bring my personal iPad to school each day inside its case/cover.
2. I will ensure my iPad is charged and ready to use at the beginning of each school day.
3. I will hold the iPad with two hands when carrying it and will walk with it at all times.
4. I will ensure my iPad is kept in my school bag on my trip to and from school.
5. I will keep food and drinks away from my iPad at school.
6. I will immediately report any accidents or breakages to my parents and teachers.
7. I will only take photos and record sound and video when granted permission by my teacher.
8. I will follow all staff directions in relation to the use of my iPad.
9. I understand that if any damage to a device is through substantiated negligence of the school, the school will cover the cost of repair. If damage is caused by deliberate or careless actions of a student (owner or others), the costs of repair will be passed onto those involved and necessary behaviour consequences may apply. The decision around the responsibility for repair costs is at the discretion of the Principal.
10. If I choose not to bring my iPad to school, I will follow the above expectations with school owned equipment.

Content

1. I will use my iPad only to support my school learning program whilst at Kin Kora State School.
2. I permit my teachers and parents to perform checks to monitor that I have not installed illegal / unsuitable software and content and to check the websites which I visit. I understand there will be consequences for inappropriate use including, but not limited to, loss of privilege of using the iPad for a period of time.
3. I will ensure there is adequate free storage available on my device for classroom use. Social networking apps are not permitted and only appropriate pictures and videos are to be stored on the device.
4. I am responsible to ensure my iPad is backed up.
5. If I choose not to bring my iPad to school, I will follow the above expectations with school owned equipment.

Safety and Security

1. Whilst at school, I will only connect my iPad to DEET's filtered Internet service, Education Queensland's Managed Internet Service only. When devices are used at home, parents are advised to monitor student online activity.
2. Whilst at school, I will only go to websites at school that support my learning activities.
3. I will only use my school email account for mail related to my learning.
4. Electronic messaging, communications and file transfer may be used for educational purposes only, under the direction of my teacher.
5. I will not reveal names, personal details or images of myself or others, online or in electronic communication unless it is safe and I am authorised to do so (parents and students are encouraged to visit the government eSafety site at <https://www.esafety.gov.au/> and discuss online safety and privacy).
6. I will only take photos and record sound and video when granted permission by my teacher.
7. The school name, crest or uniform must not be used in any way which would result in a negative impact for the school and its community. I will not post photos, audio or video of such online.
8. I will use my iPad lawfully and in accordance with the Appropriate Use/Behaviour of School Network guidelines regarding ethical use of equipment, technology, use of legal software, use of the Internet and the protection of personal data.
9. For security reasons, I am not to share account names and passwords with anyone unless requested by Kin Kora State School staff when servicing the iPad.
10. I am responsible for the security and use of my iPad while at Kin Kora State School.
11. If I choose not to bring my iPad to school, I will follow the above expectations with school owned equipment.

I have read and understand the **Kin Kora State School BYO iPad Program Charter** (found on our school website), above **Student ICT Use Agreement**.

I agree to abide by the guidelines outlined in these documents.

I am aware that non-compliance or irresponsible behaviour will result in consequences determined by the school.

Name of Student: _____

Student Year Level: _____

Student roll class: _____

Student signature: _____

Date: _____

Name of Parent/ care giver: _____

Parent Signature: _____

Date: _____

Kin Kora State School 2024 BYO iPad Program Intune Enrolment Guide



IMPORTANT
INFORMATION

It is a requirement of the BYOx program that iPads are enrolled into Microsoft Intune. This allows students to install apps from Kin Kora State School's list of required apps. Enrolling into Intune also allows the automatic provisioning of school Wi-Fi.

It is highly recommended that this process is completed at home.



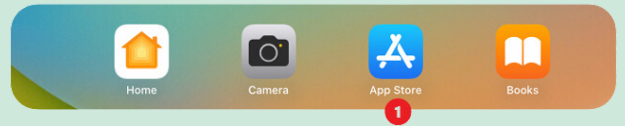
For a video guide, please click or scan the QR code.

The video can also be accessed via the link below:
<https://www.youtube.com/watch?v=RPKg5xwoHcw>



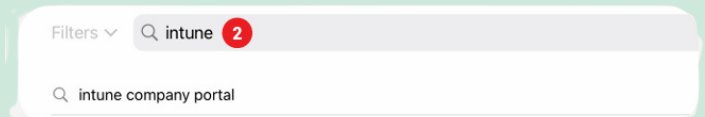
1

Go to the App Store and search for Intune



2

Search for **Intune**



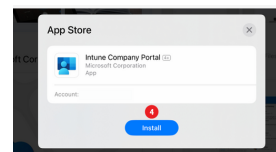
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Select the **Intune Company Portal** (you will need to select 'GET' if this is the first time downloading, otherwise, select the download icon).



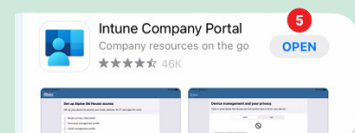
4

Install the app.



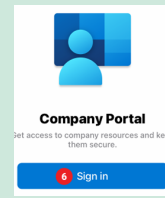
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Tap Open.



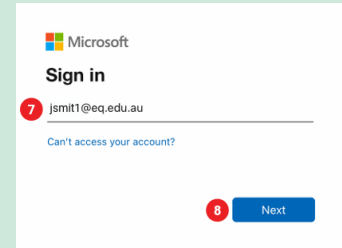
6

Select **Sign In**.



7

Sign in with your child's **EQ email address**.



8

Tap 'Next'.

9

Enter your child's **EQ username**.

10

Enter your child's **EQ password**.

11

Tick the box for **I agree to the conditions of use**.

12

Tap **Sign In**.

Managed Internet Service

Sign in with your username and password

Username * jsmit1 9

Password * 10

I agree to the [conditions of use](#) 11

Sign in 12

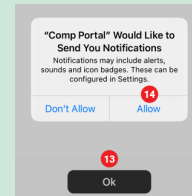
[Change my password](#)

13

Tap **Ok**.

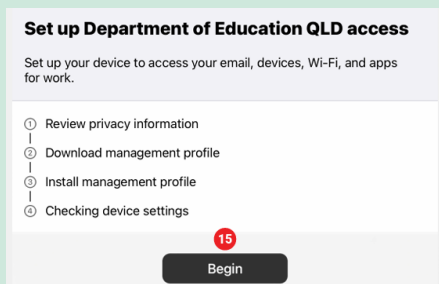
14

Tap **Allow**.



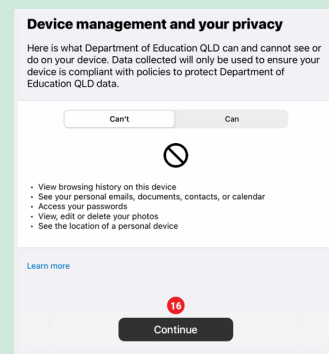
15

Tap **Begin** to start the Intune enrolment process.



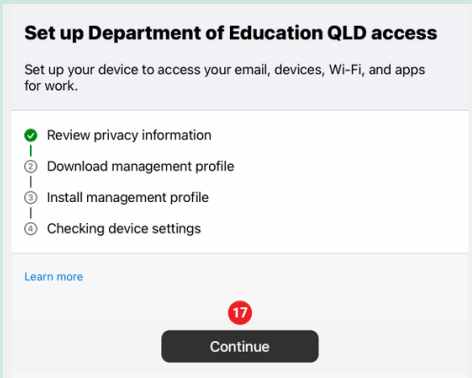
16

Tap **Continue**.



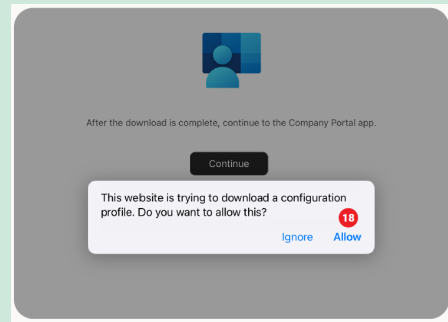
17

Tap **Continue** to download the management profile.



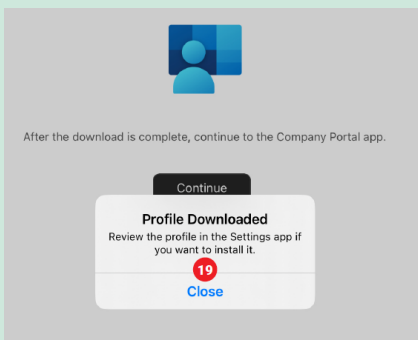
18

Tap **Allow**.



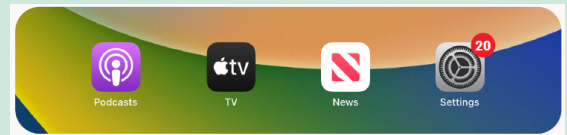
19

Once the profile has downloaded, tap **Close**.



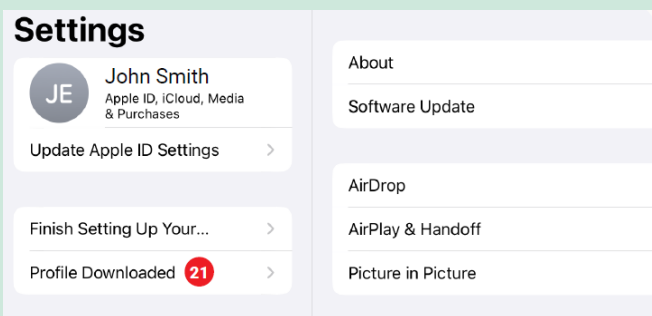
20

Open the **Settings** app.



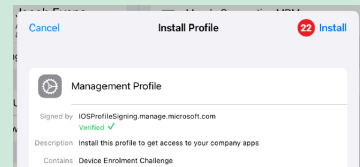
21

Tap **Profile Downloaded**.



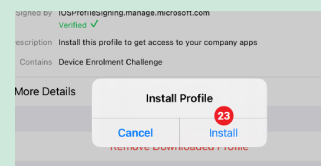
22

Tap **Install**.



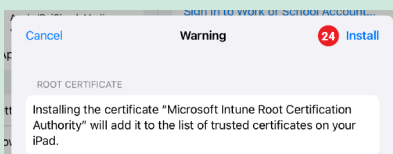
23

Tap **Install** again.



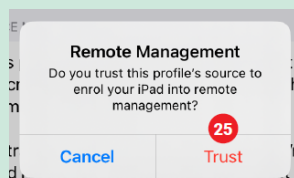
24

Tap **Install** again.



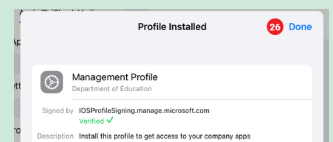
25

Tap **Trust**.



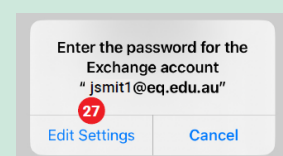
26

Tap **Done**.



27

You may receive a prompt asking for a password for the **Exchange account**- this is your child's email account. (It won't always display straight away, but if it does, tap **Edit Settings**).

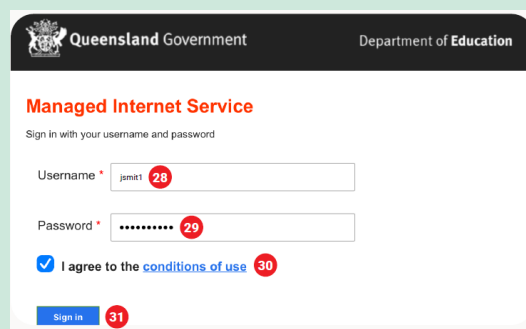


28 Enter your child's **EQ** username.

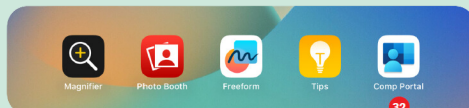
29 Enter your child's **EQ** password.

30 Tick the box for **I agree to the conditions of use.**

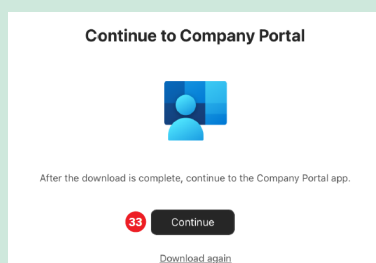
31 Tap **Sign In.**



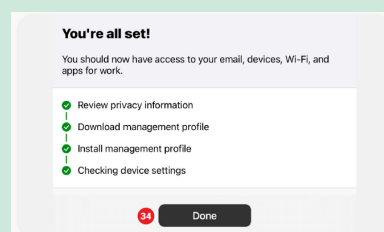
32 Go back to the iPad home screen and open the **Comp Portal** app.



33 Tap **Continue.**

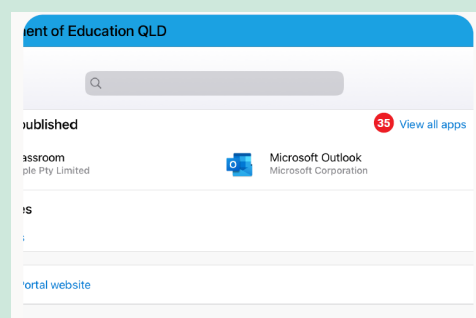


34 Tap **Done.**
You're now enrolled into Intune!

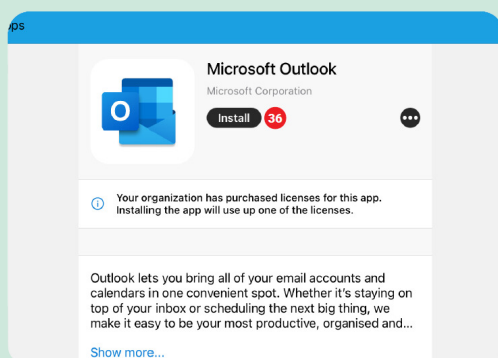


35 To install apps, tap **View all apps.**

This section will show all the apps required for your child's year level.



36 Select an app and tap **Install.**



37 Tap **Install.**
Repeat this process for each app you need to install.

